



Dear Access Forum member,

As you will know, the New Forest National Park Authority (NPA) provides administrative support to the New Forest Access Forum, including arranging its meetings, distributing papers, arranging events for members, etc. In order to provide this support the NPA needs to hold your contact information.

### **How we will hold and use your information**

While we hold your information we will hold it securely and will not share it with third parties, unless it is necessary to share it in the event of a serious incident. If such an event occurs we will if necessary pass this information to the emergency services and potentially to other bodies such as the Health and Safety Executive or our insurers.

We will hold your personal information for as long as you are a member of the New Forest Access Forum and will delete it once you are no longer a member. If you are not happy for us to hold and use your information in this way, you can let the Secretariat know at any time (by email to [vicki.gibbon@newforestnpa.gov.uk](mailto:vicki.gibbon@newforestnpa.gov.uk), phone to 01590 646647, or by post to Vicki Gibbon at the NPA's offices at Town Hall, Avenue Road, Lymington, SO4 9ZG). However, please be aware that if you do so the interest group or organisation that you represent on the Forum will no longer have a representative.

Should you wish to find out more about your information rights (including the rights to access, request the deletion of, or amend your data), and how the NPA holds your information please speak to Jo Murphy, Information and Data Protection Officer, on 01590 646653. You can also find out more from Mrs Murphy about the legal basis on which we process your data under the General Data Protection Regulation 2016 (Article 6(1)(e) (processing is necessary for the performance of a task in the public interest) and (Article 6(1)(f) (processing is necessary for the legitimate interests of the controller) and the UK Data Protection Act 2018. You can also look at our privacy policy and information policy on our website at [www.newforestnpa.gov.uk/privacyandcookies](http://www.newforestnpa.gov.uk/privacyandcookies).

*The New Forest Access Forum is the Local Access Forum for the New Forest National Park and Southwest Hampshire, and is a requirement under the Countryside and Rights of Way Act 2000.*